

## **SUSTAINABLE GROWTH SCRUTINY COMMITTEE**

**TUESDAY 6 SEPTEMBER 2011  
7.00 PM**

**Forli Room - Town Hall**

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

**3. Minutes of Meetings held on 7 June 2011 and 29 June 2011**

**1 - 10**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**5. Facilitating Growth in Peterborough**

**11 - 14**

**6. The Disposal of Vawser Lodge**

**15 - 16**

**7. Local Development Framework Scrutiny Group**

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**8. Forward Plan of Key Decisions**

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**9. Work Programme**

**33 - 36**

**10. Date of Next Meeting**

Thursday 13 October 2011



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### Committee Members:

Councillors: C Burton (Chairman), S Allen (Vice Chairman), N Arculus, D Day, J Peach, E Murphy and D Fower

Substitutes: Councillors: G Nawaz and M Jamil and N Sandford

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL  
ON 7 JUNE 2011**

**Present:** Councillors C Burton (Chairman), S Allen (Vice Chairman),  
N Arculus, D Day, J Peach, E Murphy

**Also Present:** Paul Phillipson, Executive Director of Operations  
Richard Kay, Group Manager Strategic Planning & Enabling

**Officers Present:** Jennifer Harris, Lawyer  
Paulina Ford, Senior Governance Officer, Scrutiny

**1. Apologies for Absence**

There were no apologies for absence.

**2. Declarations of Interest and Whipping Declarations**

Councillor Murphy declared a personal interest with regard to an item listed in the Forward Plan regarding Delivery of Council's Capital Receipt Programme through the sale of land and buildings at Vawser Lodge, Thorpe Road. Councillor Murphy declared that he owned property in the area and was a school Governor at a school adjacent to the site.

**3. Minutes of Meeting Held on 16 March 2011**

The minutes of the meeting held on 16 March 2011 were approved as a correct record with the exception of the following amendment under item 8; Progress on the Development of the City Centre Area Action Plan. The word 'arguably' to be included in the following sentence:

"Including the PDH site was arguably sensible but the Railworld site was not as you could not access it without leaving the city centre."

**4. Minutes of Meeting Held on 23 March 2011**

The minutes of the meeting held on 23 March 2011 were approved as a correct record with the exception of the following amendments:

- Bullet point 18 under questions and observations. To correct the spelling of the word 'to' and replace it with the word 'too'. The sentence would therefore read:

"The number of consultancy firms used for contracts over £50,000 was lower than those worth under £50,000, was £50,000 too high."

- Bullet point 30 under questions and observations. After the sentence:

"If we did not have details of sub-contractors how did we ensure that our policies were being complied with?"

Add the following sentence: *It was indicated that there was no effective enforcement measure in place.*

## 5. Call in of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

## 6. Peterborough Preliminary Flood Risk Assessment (PFRA)

The report informed the Committee about the Peterborough Preliminary Flood Risk Assessment (PFRA). The Group Manager Strategic Planning and Enabling provided context around the development of the PFRA stating that in 2007 there were a lot of floods across the UK and Europe. A European Floods Directive was put in place and from this the UK Government issued the Flood Risk Regulations (2009) in order to implement the European Floods Directive. To meet the requirements of the EU Directive and to tackle other national water and flood related issues, the UK Government had also put in place the Flood and Water management Act (FWM Act) in 2010. Peterborough City Council had been made a 'Lead Local Flood Authority' (LLFA) responsible for the management of surface water flood risk. The PFRA was a mix of policy and facts and it was about surface water flooding not flooding from main rivers and assessed what may happen in the future. The high level document had been prepared from readily available information not from new research. A PFRA would be prepared every six years. The Peterborough PFRA had concluded that Peterborough did not have a 'flood risk area' of *national significance*. However, the risk of localised flooding from main river, other watercourses and from heavy rain still existed and the future Peterborough Local Flood Risk Management Strategy would need to present the approach of the Council and other water and flood risk management authorities to this risk. The Peterborough Flood Risk Partnership (PFRP) chaired by the Executive Director of Operations and consisting of council officers, the Environment Agency, Anglian Water and Peterborough's Internal Drainage Boards had approved the PFRA.

Members were informed that the PFRA was not a local strategy and that a Local Flood Risk Management Strategy was still to be prepared and would be brought to Scrutiny at a later date. The Committee were asked to comment on the draft PFRA presented before them and those comments would then be submitted to Cabinet.

Questions and observations were made around the following areas:

- How well were Peterborough City Council working with partners. *The Flood Partnership has been working together for approximately twelve months and has worked very well with good attendance at all meetings.*
- How long has it taken to prepare the PFRA and have there been any costs associated with the preparation? *The final guidance on how to prepare the PFRA was issued in December 2010 and work had started following this. There had been no additional costs associated with the preparation.*
- Had any consideration been given to going down the exemption route that would allow Local Authorities not to prepare a PFRA? *This had been considered but as the PFRA guidance included specific things that needed to be delivered in the report, it would have been hard to demonstrate not needing to produce a PFRA. Information had also been readily available so it had been easy to prepare.*
- Opportunity Peterborough has undertaken a lot of work on mapping future development. Had this information been used? *Opportunity Peterborough had completed a mapping exercise for the Integrated Growth Study (IGS) from a flood point of view to establish where not to put future developments but this had not looked at surface water flooding. However the IGS had been useful.*
- Members were informed that any local issues or concerns of flooding should be fed into the Local Flood Risk Management Strategy. *Any comments regarding past local flooding events should be given to Julia Chatterton or if it was about a particular asset e.g. a drainage ditch or pump then it should be given to Andy Tatt.*

- Was there a real problem for flooding at Magna Park? *The Magna Park area was in a higher risk zone for river flooding but not for surface water flooding which the PFRA covered. The Environment Agency has been actively involved in discussions with the developers in order to try and reduce any flooding issues.*
- Legislative requirements in the future states that developers will need to have an approved SuDS Certificate in place before development can take place. What would be the knock on effect of costs to the Council if this were implemented? *Before any developments could take place a developer would need to obtain approval for their Sustainable Urban Drainage Systems (SuDS). The Council would be responsible for issuing this approval. If the Council did approve the SuDS for a particular development it would then have to adopt the particular Sustainable Drainage System and maintain it. SuDS approvals were a new initiative and not yet in force therefore guidance was still not clear. The Council would have to be careful of what it adopted and there would be a cost of maintaining the SuDS. The full costs that would be incurred were not clear at this point or whether funding for this would be received.*
- Will the Local Flood Risk Management Strategy come to Scrutiny for comment? *There would be a period of public consultation and it would come to Scrutiny.*
- How does this Flood Risk Assessment dovetail in with the problem of the flooding of the river? *River flooding was the responsibility of the Environment Agency, but was interlinked with surface water flooding and hence therefore a close working relationship between the Council and the Environment Agency.*
- When the Local Authority becomes responsible for surface water drainage will they be able to collect the surface water drainage charges. *This would only be relevant to new developments and not in retrospect. It would not impact on the drainage charges that goes through to Anglian Water as the surface drainage would not go through the main drainage system.*
- One of the requirements under the Act was that the assessment identified the consequences of key flood risk indicators which were; human health, economic activity, cultural heritage and environmental. There does not seem to be any mention of these in the PFRA. *The Environment Agency had used those criteria and advised Peterborough that it did not fall into the category of a National Flood Risk Area. The PFRA was prepared on readily available evidence.*
- The whole infrastructure of the Fens is reliant on the internal drainage boards operating. The mechanism of the internal drainage board should be stated on the asset register and protected assets. *The asset register was a separate item under the Flood and Water Management Act and not part of the PFRA. An asset register was being prepared and all the drains, locks etc would be listed.*
- Sites mentioned in the PFRA that have flooded in the past do not mention the flooding at Wansford in 1996 and 1998. Can this be incorporated? *The ones listed were the ones that met the threshold criteria and were flooding from surface water flooding, not main river. Wansford had not met the threshold criteria.*
- Is there a summary table of flood events contained within the document? *There was a table but the EU Directive only required information about nationally significant events and Peterborough had none,*

## **RECOMMENDATION**

The Committee:

- I. Endorsed the proposed Peterborough Preliminary Flood Risk Assessment (PFRA) and
- II. Recommended the adoption of the Peterborough Preliminary Flood Risk Assessment (PFRA) to Cabinet with the proviso that;
  - a) In the report to Cabinet it is noted that the Committee is concerned about the potential future maintenance (revenue) costs which Peterborough City Council may be liable for as a result of the new Sustainable Urban Drainage Systems (SuDS) approval and adoption

regulations (as part of the Flood and Water Management Act (FWMA) 2010), due to come into force from April 2012.

- b) That the future Local Flood Risk Management Strategy, once prepared, be considered by the Sustainable Growth Scrutiny Committee prior to its adoption.
- c) That the seventh paragraph of the Executive Summary be reworded to make it clearer.
- d) That a number of typographical errors are corrected and clarifications added in particular:
  - The Contents page – page numbering error to be removed and correct page numbers inserted.
  - Para 2.2.1 – add at the end of the first sentence the date at which the Peterborough Flood Risk Partnership first met
  - Para 2.3.1 – delete “Environment Capital Scrutiny Committee” and replace with “Sustainable Growth Scrutiny Committee”

## **7. Review of 2010/11 and Future Work Programme**

The report provided information on the work undertaken by the Committee during 2010/2011 and recommendations made. The Committee were asked to identify items for monitoring during 2011/2012 and any new items for the work programme.

Items identified for inclusion into the work programme were:

- Enterprise Contract
- Use of Consultants – Monitoring of Recommendations from the review
- Draft Housing Strategy
- Prestige Homes in Peterborough – quarterly update
- Opportunity Peterborough – update
- Vawser Lodge – Sale of Land and Buildings

There being no items of business on the work programme for the July meeting the Chair proposed that the meeting scheduled to be held on 12 July 2011 be cancelled. The Chair asked the members of the committee if they were in agreement, following a brief debate it was agreed to cancel the next meeting.

### **ACTIONS**

With the agreement of the Chairman and in consultation with the Committee Members it was decided that due to lack of business the meeting of the Sustainable Growth Scrutiny Committee scheduled for Tuesday 12 July 2011 would be cancelled.

## **8. Forward Plan of Key Decisions**

The Committee received the latest version of the Council’s Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee’s work programme.

Questions and observations were raised around the following areas:

- Councillor Arculus raised concerns about the proposed decision around Vawser Lodge. This had been on the Forward Plan for a number of months and kept being slipped back.

- Councillor Murphy expressed concern regarding major decisions that were being made without being scrutinised first.
- Councillor Arculus requested more information on the Local Authority Mortgage Scheme.

#### **ACTION AGREED**

To note the latest version of the Forward Plan.

#### **9. Date of Next Meeting**

6 September 2011

CHAIRMAN 7.00 - 9.05 pm

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**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL  
ON  
29 JUNE 2011**

**Present:** Councillors C Burton (Chairman), S Allen (Vice Chairman), N Arculus, D Day, J Peach, E Murphy, N Sandford

**Also Present:** Councillor M Dalton, Cabinet Member for Communications  
Councillor M Jamil

**Officers Present:** Paul Phillipson, Executive Director of Operations  
Steven Pilsworth, Head of Corporate Services  
Kim Sawyer, Head of Legal Services  
Paulina Ford, Senior Governance Officer, Scrutiny

**1. Apologies for Absence**

There were no apologies for absence.

**2. Declarations of Interest and Whipping Declarations**

The following declarations of interest were made:

Councillor Arculus declared that he worked at a conveyance firm which bought and sold properties and secured mortgages against properties and that his father was Chairman of a bank but one that was not involved with the Local Authority Mortgage Scheme.

Councillor Murphy declared that he owned property in Peterborough and had dealings with some of the banks that might be involved.

Councillor Peach also declared that he owned property called Broadway Properties within Peterborough.

The Chair requested that the Legal Officer advise if the declarations amounted to an interest. The Legal Officer's response was that having assessed the papers and having considered the declarations of interest in her opinion those declarations had not amounted to a personal interest. The Legal Officer had produced a written advice note regarding this and copies were made available.

**3. Request to Call-In an Executive Decision – Local Authority Mortgage Scheme - JUN11/CAB/061**

The purpose of the meeting was to consider the Call-In request that had been made in relation to the decision made by Cabinet on 13 June 2011 with regard to the Local Authority Mortgage Scheme.

The request to Call-In this decision was made on 17 June 2011 by Councillor Murphy and supported by Councillor Jamil. The decision for Call-In was based on the following grounds:

1. The decision did not follow the principles of good decision making set out in Article 12 of the Council's Constitution, specifically that the decision maker did not:

- (a) realistically consider all alternatives and, where reasonably possible, consider the views of the public

After considering the request to call-in and all relevant advice, the Committee were required to decide either to:

- (a) not agree to the request to call-in, when the decision shall take effect;  
(b) refer the decision back to the decision maker for reconsideration, setting out its concerns; or  
(c) refer the matter to full Council.

In support of the request to call-in Councillor Murphy and Councillor Jamil made the following points:

Before Councillor Murphy addressed the Committee the Chair requested that Councillor Murphy should not discuss pecuniary interests as it was not a matter for the Scrutiny Committee but if there were a complaint it would need to be referred to the Standards Committee.

- Councillor Jamil advised that in principle he was not opposed to the scheme, but he wanted to make sure the scheme was going to work for Peterborough, and was the best use of Council money.
- The scheme may make properties prices artificially high and it would have been useful to have had examples of the scheme already working in other Authorities.
- Did the Council consider other providers or other expertise within the council or a partnership to provide mortgages directly?
- Were alternatives considered?
- Why weren't the views of the public and other stakeholders effectively sought?
- Who initiated the idea with the Council and who developed the policy?
- Did Treasury Services Ltd receive a payment from the Council and would they get commission.
- Where will the £1 million funding come from.
- Had a risk assessment been completed?
- Do applicants have to be resident in Peterborough at the time of application?
- What would happen if the interest rates go up?
- Has there been an Equality Impact Assessment done on this policy?
- What effect would this have on the rental market within Peterborough?
- Was it sensible to tie £10 million up for 5 years at 4.7% interest rate, when there was an expectation that interest rates would go up?

Questions and Comments from Members:

- Cllr Arculus hoped that by determining the eligibility criteria this would alleviate any concerns about the scheme and the process. The fine details of the eligibility criteria would be decided at Full Council.
- Would the £1million deposit with Lloyds happen on day one or only once an applicant had passed the criteria?
- Who will be responsible for ensuring that the banks don't routinely ask the Council to make the full 20% deposit for anyone passing the application for a mortgage?
- Are we taking on security for the deposit we give?
- Why were new builds excluded from eligible properties in the scheme?
- When Lloyds assess the level of interest to charge the mortgagees will the bank apply the normal criteria for the level of interest?
- How much would it cost to buy in the expertise to run our own mortgage scheme?
- Do you think this scheme will have an effect on the value of property in Peterborough?

Councillor Matthew Dalton, Cabinet Member for Communications spoke in favour of the Local Authority Mortgage Scheme.

**Steven Pilsworth, Head of Corporate Finances responded in answer to the Call-In request:**

- The overall aim of the scheme was to offer help to first time buyers and the issues they were facing due to the credit crunch where significant deposits were required to enable them to get onto the property ladder. With the initial £1 million and given the average price of properties at the moment, help could be given to fifty first time buyers. If the scheme were extended to £10 million, as the Cabinet recommendation proposed help could be given to up to five hundred first time buyers. This was out of a total of 78,000 properties in Peterborough. It was felt that this would not cause a significant effect on the property prices.
- Lloyds TSB Banking Group was currently the only provider signed up to the scheme but the Authority was keen to have other providers on board to ensure a high level of choice. Sector was currently engaged with fifteen other providers to get them on board with the scheme. Sector would need to demonstrate to the European Union that they had actively pursued other providers if they were not to fall foul of EU state rules for only having one banking provider. Other lenders would not be accepted unless the Authority had adhered to the Council Treasury Management Strategy which governed where sums of money could be deposited as approved by Full Council as part of the Medium Term Financial Strategy. The UK Government Guarantee provided security for the deposit.
- With regard to whether the Council could have proceeded on their own with an alternative scheme. The Council did not have the necessary expertise to offer mortgages directly as it was not a bank. Significant amounts of time and money would have needed to be invested engaging with the banking sector to establish such schemes. This would have duplicated the work Sector had already done but 100% of the cost would have been met by the Council rather than it being shared out by a number of councils. An example of a local authority getting involved in a banking set up was Essex Local Authority. A partnership with Santander was set up but no longer existed. It had cost over £400,000 to set up. The Council did not have back office functions to offer such a set up and would have had to enter into partnership with another banking or mortgage corporation to assess the mortgage applications.
- With regard to public consultation, the scheme had been published on the Forward Plan on 17 May 2011 well in advance of the Cabinet meeting and a previous meeting of this Committee. Broader consultation had not been necessary as it only affected those people who wanted to opt in. The financial risk was very low and did not affect the other services or the overall finances of the Council. Greater consultation would have delayed implementation of the scheme until next year. There would be an opportunity for Council to discuss the local eligibility policy at the Full Council meeting on 13 July 2011. Eligibility criteria would be debated and equality issues would be published.
- With regard to Sector's role in the scheme. Sector led nationally on all the work liaising with banks, had conducted all of the dealings with the EU on state aid issues, prepared all the legal documents for the scheme, sought Council's opinion and provided appropriate advice. The Council had paid £3000 for all the information and guidance to enable the Council to proceed. A smaller fee had been paid for independent legal advice to Q & A all the information supplied and the legal documents the banks had provided.
- The Council would only face costs if two things happened firstly if there was a default and secondly if the property was repossessed and resold at a considerably lower value than the original mortgage. The estimate of that, in terms of the risk assessment has been done and was outlined in the Cabinet report. The Council would receive interest on the deposit and the level would be significantly higher than if it were deposited straight into Lloyds. Some of this could be used to support any default and any costs that arose.
- In terms of timing and the ability to participate in a pilot, those councils that were involved earlier were assisting Sector in designing the scheme and helping to develop the documentation and producing the guidance that was released in April. There had then

been a period of due diligence and external legal advice had been sought before the Council were satisfied that the scheme could be brought forward. It had then been published on the next available Forward Plan.

- The interest rate offered by Lloyds was currently 4.7% and would be fixed for five years. Only £1 million would be tied up in the first instance with an opportunity to extend that to £10 million subject to the terms offered.
- £1 million would be deposited with Lloyds at the point of signing the agreement with them. The money would then be available to them to offer mortgages with an indemnity up to the value of that mortgage. The deposit would only be extended with Lloyds once the initial £1 million was exhausted. When the numbers of lenders involved in the scheme had increased a deposit would also be made with them this would then give applicants greater choice.
- Lloyds would assess loan to values and amount of deposit. There would be an assessment of how much people could afford. The Council would provide 20% indemnity.
- There was no security on the 20% deposit. There was however a legal requirement and case law on banks seeking best consideration/house prices in the case of default. If banks were selling at a lower rate on default mortgages then we could legally challenge them and make a claim against our indemnity.
- It was Lloyds policy not to include new builds as part of the scheme. However, the Authority was very keen for other lenders to get involved who would offer a scheme to include new builds.
- The Policy might provide a ceiling on the values of property that the scheme would cover and this was under discussion.
- Mortgage applicants would get a better rate of interest on this scheme as they would be assessed as if they were providing a 25% deposit.

## **RECOMMENDATION**

The request for Call-in of the decision made by Cabinet on 13 June 2011, regarding the Local Authority Mortgage Scheme was considered by the Sustainable Growth Scrutiny Committee. Following discussion and questions raised on each of the reasons stated on the request for call-in, the Committee did **not** agree to the call-in of this decision on any of the reasons stated.

It was therefore recommended that under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 9, and paragraph 13), implementation of the decision would take immediate effect.

CHAIRMAN  
6.30 - 8.00 pm

<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 5</b>
<b>6 SEPTEMBER 2011</b>	<b>Public Report</b>

## Report of the Chief Executive

Contact Officer(s) – Andrew Edwards Head of Growth and Regeneration  
Contact Details – 01733 384530

### FACILITATING GROWTH IN PETERBOROUGH

#### 1. PURPOSE

- 1.1 This report is being brought to the Committee to provide an outline on how the Growth Agenda for Peterborough is being taken forward and the relationships between the various departments tasked with this.

#### 2. RECOMMENDATIONS

- 2.1 Sustainable Growth and Scrutiny Committee are asked to note the contents of this report.

#### 3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This report supports the Sustainability Community Strategy by:
- Creating opportunities and tacking inequalities
  - Creating strong and supportive communities
  - Creating the UKs environmental capital
  - Delivering substantial and truly sustainable communities

#### 4. BACKGROUND

- 4.1 Prior to 2010 Opportunity Peterborough (OP) was tasked with taking forward the sustainable growth of Peterborough. The company was established in March 2005 as an Urban Regeneration Company and the adopted structure reflected the issues of the day. At this time the question was not 'if' development would happen but rather 'when'. Developers and banks were prepared to take risks and experience has now taught us that many of these were foolhardy.

As we are all aware the financial situation has now changed significantly. Developers and banks are now risk adverse and not prepared to move forward until they can be very confident of the financial returns. In Autumn 2009 the decision was made to recast the role of Opportunity Peterborough with them focussing on the marketing of the City and the establishment of Growth and Regeneration.

In addition the Council was also looking at its internal structures. It was recognised that Strategic Planning, who were part of the Growth function, would be better situated within the planning area as there was a clear synergy with this team. With this in mind this function transferred to Planning, Transport and Engineering on the 1<sup>st</sup> April 2011.

There are now three departments tasked with the delivery of Growth within the City, intentionally co-located in Stuart House. Considering each in turn:

- **Growth and Regeneration:** Tasked with the physical delivery on site. For the reasons outlined earlier a key aspect of development is securing the funding necessary to take developments forward. Part of the role includes bringing together potential tenants to generate the necessary critical mass that is attractive to developers and therefore funders who will provide the necessary inputs.

The role of this team generally falls into one of three areas:

- Enabling development when we have no land interest: This will involve bringing together interested parties to work together. Working with them to identify innovative solutions to problems and challenges.
- Utilising a significant land interest: This puts the Council in the driving seat and any development of this nature. In essence we use the land we own as a contribution to the development thereby ensuring that it meets the overarching objectives of the Council.
- Working with other landowners when we have a minority land interest: In this instance we seek to influence as adjacent landowners the proposals for the site. In particular ensuring that the final product meets the needs and aspirations of the Council.

In summary the overarching role of this team is to bring together potential partners from both the public and private sectors and get them working together to deliver growth.

- **Opportunity Peterborough:** tasked with delivering economic development services to the business community. This broadly focuses on four key elements:
  - Marketing the City to attract new inward investment: This work focuses on attracting new companies to the city, utilising a range of media to promote the city and ensuring that our attributes are visible to business leaders. The most recent work has focused on London and specifically promotion in King's Cross Station.
  - Economic Development: In this area Opportunity Peterborough is focused on working directly with business, supporting business in a manner ways including Skills development, helping find new premises and in dealing directly with other council departments. This area also focuses on assisting new investors and ensuring that they have a seamless entry to the city.
  - Skills: Having launched the Skills Vision in partnership with Children's Services Opportunity Peterborough now has a small Skills Service which is working closely with businesses, to ensure we understand their skills requirements and with schools/colleges to ensure that education provision meets the future needs of our businesses. Whilst not 'rocket science' the work in this area is viewed as nationally significant.
- **Planning, Transport and Engineering:** This department fulfils the statutory roles of the Council as local planning authority and local highway authority. The two functions were merged in 2010 to provide a seamless service for developers and investors in the city and restructured to provide high quality customer service. The Planning service has since achieved Customer Service Excellence accreditation from the Cabinet Office. The functions of the team are as follows:

- Development Management – determination of planning applications, negotiation of S106 agreements etc
- Building Control – implementation of the Building Regulations to ensure that new development meets national construction standards
- Environment – conservation of natural and built heritage, Biodiversity Strategy, Trees and Woodland Strategy etc
- Planning Policy – preparation of the Council’s Local Development Framework. The team also provides a planning policy service to Fenland District Council
- Housing Strategy – management of the Council’s affordable housing capital programme and preparation of the Housing Strategy
- Network Management – maintenance of the Council’s highway and engineering infrastructure
- Infrastructure Planning and Delivery – preparation of the Council’s Local Transport Plan and the design and implementation of highway solutions

The Planning, Transport and Engineering department works closely with Opportunity Peterborough and Growth and Regeneration both strategically and operationally to ensure that there is a clear path through the statutory approval process for new development, and that proposals are shaped at an early stage to ensure that they fit with Council and community aspirations. The department has a facilitating role with a solution focused culture that supports sustainable development.

The three teams work closely to ensure that we have a seamless approach to working with the business community. The teams have evolved simple communications to ensure that opportunities are actioned in a timely manner and that any issues are handled by the appropriate team, with the correct result being achieved.

## **5. KEY ISSUES**

- 5.1 The Committee needs to consider and note the way in which each of these separate departments work together to deliver sustainable growth within Peterborough.

## **6. IMPLICATIONS**

- 6.1 This report is for information only and therefore does not have any direct implications. However the activities outlined in this report will have a Council wide impact.

## **7. CONSULTATION**

- 7.1 To date there has been no internal or external consultation.

## **8. NEXT STEPS**

- 8.1 It is anticipated that Committee Members will receive updates on progress when applicable.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 *None*

## **10. APPENDICES**

- 10.1 *None*

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<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>6 SEPTEMBER 2011</b>	<b>Public Report</b>

## Report of the Chief Executive

Contact Officer(s) – Andrew Edwards Head of Growth and Regeneration  
Contact Details – 01733 384530

### THE DISPOSAL OF VAWSER LODGE

#### 1. PURPOSE

- 1.1 This report has been produced as a response to a request from the Sustainable Growth Scrutiny Committee for an update on progress towards the disposal of the Vawser Lodge Site.

#### 2. RECOMMENDATIONS

- 2.1 Sustainable Growth and Scrutiny Committee are asked to note the contents of this report.

#### 3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This report links to the Sustainable Community Strategy by delivering substantial and truly sustainable growth.

#### 4. BACKGROUND

- 4.1 In April 2000 Vawser Lodge was declared surplus to the objectives of the Council and Partners. As a result various disposal options have been considered regarding the future use of this site. Key to this is establishing a disposal route that provides 'best value' for the Council.

As part of the process to establish this disposal route it was necessary to consider the importance of this particular site to the development of an area and also its impact on adjacent land. During this process it became clear that the disposal of the neighbouring Peterborough District Hospital (PDH) site was at an advanced stage and that the correct strategy could release an advanced value for the Council.

To ensure that the Council was in a position to move forward quickly with this project a decision was made to enter the project onto the Forward Plan. This would ensure that should the timetable be challenging, normal Council protocols could be followed without the need to seek a waiver. The anticipated value of the site will be in excess of £500k and therefore any disposal will be a key decision but can be approved via a Cabinet Member Decision Notice (CMDN).

Unfortunately the disposal has not moved forward as quickly as planned. This is largely because the disposal of Vawser Lodge is closely linked to the future of the neighbouring PDH site which is outside of Peterborough City Council's control. To move forward without understanding the future of this site could lead to the Council not achieving best value.

#### 5. KEY ISSUES

- 5.1 Key issues to be considered by the Committee:
1. Delays which are outside the control of the Council; and
  2. Notice of a future decision to be given to elected members.

**6. IMPLICATIONS**

6.1 Since this report is for information only there is no direct impact on an individual ward. However the proposal to dispose of Vawser Lodge will have a direct impact on West Ward.

**7. CONSULTATION**

7.1 There has been no internal or external consultation on this report

**8. NEXT STEPS**

8.1 It is anticipated that Committee Members will receive updates on progress when applicable

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 *None*

**10. APPENDICES**

10.1 *None*

<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>6 SEPTEMBER 2011</b>	<b>Public Report</b>

## Report of the Solicitor to the Council

**Report Author** – Paulina Ford, Senior Governance Officer, Scrutiny

**Contact Details** – (01733) 452508 or email paulina.ford@peterborough.gov.uk

## LOCAL DEVELOPMENT FRAMEWORK SCRUTINY GROUP

### 1. PURPOSE

- 1.1 This report requires the Committee to consider whether the Local Development Framework Scrutiny Group is still required to continue or whether it should be discontinued and its work undertaken by the Sustainable Growth Scrutiny Committee.

### 2. RECOMMENDATIONS

- 2.1 That the Committee considers whether or not there is a requirement for the continuation of the Local Development Framework Scrutiny Group.

### 3. BACKGROUND

- 3.1 In November 2008 and April 2009 the Scrutiny Committee agreed to the establishment of the Local Development Framework Scrutiny Group. The terms of reference for the current group were agreed in July 2009 and are:

#### **Purpose**

1. To consider and comment at each relevant stage in the preparation of the Peterborough Local Development Framework Development Plan Documents.
2. To scrutinise the relevant key aspects of the Regional Spatial Strategy review.
3. To provide updates on the work of the scrutiny group to the Sustainable Growth Scrutiny Committee as and when required. The Scrutiny Group will be required to produce a final report for the Committee detailing the work it has undertaken.

#### **Membership**

Membership of the Group will be up to six members drawn from the non-executive members.

- 3.2 The current membership of the group is:

- Cllr Burton (replaced Cllr Collins)
- Cllr Ash
- Cllr JR Fox
- Cllr Harrington
- Cllr Sandford

- 3.3 The group last met on 18 October 2010 and 29 November 2010 to consider the following:

- Site Allocations Development Plan Document (DPD)
- Planning Policies DPD

- Village Design Supplementary Planning Document

The Committee should note that under the new Localism Bill which is currently going through Parliament the Regional Spatial Strategy will no longer be required and therefore this would not form part of the terms of reference going forward.

When the group was originally set up it was agreed that the Scrutiny Group would complete its work by no later than 31 December 2009 when it would be disbanded. This was reviewed in July 2009 and a decision was taken not to have a time limit on the existence of the group but to be reviewed annually.

Officers have found the group to be useful in improving plan preparation and a convenient way of seeking Members input into Strategic Plans and Policies. It has also provided more flexibility when trying to meet tight time scales for approval of Strategic Plans and Policies.

However the Committee may now consider that the Council's best interests would now be served by the Sustainable Growth Scrutiny Committee itself providing the strategic and high level over-view, scrutiny and monitoring of the Peterborough Local Development Framework Development Plan Documents rather than a small Working Group.

## **5. NEXT STEPS**

- 5.1 The Committee to decide if the Local Development Framework Scrutiny Group (LDFSG) is still relevant for the purpose it was originally set up for and therefore should continue to exist, or if the Sustainable Growth Scrutiny Committee itself should now provide the strategic and high level over-view, scrutiny and monitoring of the Peterborough Local Development Framework Development Plan Documents and therefore disband the LDFSG.

If the Committee agree to continue with the LDFSG then the terms of reference must be considered and amended to provide a clear purpose for the group going forward.

## **6. CONSULTATION**

- 6.1 None

## **7. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Minutes of the Meeting of the Sustainable Growth Scrutiny Committee held on 20 July 2009.

## **8. APPENDICES**

None

<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 8</b>
<b>6 SEPTEMBER 2011</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Senior Governance Officer, Scrutiny

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN OF KEY DECISIONS**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Sustainable Growth Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 SEPTEMBER 2011 TO 31 DECEMBER 2011**

## FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2011 TO 31 DECEMBER 2011

During the period from 1 September 2011 To 31 December 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**Street Lighting Policy - KEY/04SEP/11**

**Consolidation of Property Assets - KEY/05SEP/11**

**Budget and Medium Term Financial Strategy - KEY/06SEP/11**

**Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11**



## SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>September 2011</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborou gh.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>

<p><b>Security Framework Contract - lot 2 - KEY/09DEC/10</b> Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	September 2011	<b>Cabinet Member for Resources</b>	Sustainable Growth	Internal and external stakeholders as appropriate	Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made
<p><b>Section 75 Agreements with Cambridgeshire Community Services, NHS Peterborough and Cambridge &amp; Peterborough Foundation Trust - KEY/12FEB/11</b> Approval of s.75 Agreements with Cambridgeshire Community Services for the provision of Adult Social Care; with NHS Peterborough for the provision of Learning Disability Services; and with Cambridge &amp; Peterborough Foundation Trust for the provision of mental health services.</p>	September 2011	<b>Cabinet Member for Adult Social Care</b>	Health Issues	Relevant internal and external Stakeholders	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p><b>Social Work Practice Pilot - KEY/01APR/11</b>          Agree arrangements for the procurement and provision of Social Work Practice Pilots for children in care.</p>	<p>September 2011</p>	<p><b>Cabinet Member for Children's Services</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Social work staff; children in care; corporate parenting panel members and Trade Unions</p>	<p>Andrew Brunt          Assistant Director - Families and Communities           andrew.brunt@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is made.</p>
<p><b>Orton Longueville School and Stanground College - KEY/13JUN/11</b>          To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Orton Longueville School and Stanground College</p>	<p>September 2011</p>	<p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors</p>	<p>Brian Howard          PFI Project Manager          Tel: 01733 863976          brian.howard@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
<p><b>Energy Services Company - KEY/03JUL/11</b>          To consider potential future developments of energy related products.</p>	<p>September 2011</p>	<p><b>Cabinet Member for Environment Capital, Cabinet Member for Resources</b></p>	<p>Environment Capital</p>	<p>Internal and External Stakeholders</p>	<p>John Harrison          Executive Director-Strategic Resources          Tel: 01733 452398          john.harrison@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p><b>Expansion to Hampton College - KEY/04JUL/11</b> To approve the forward build of phase 2 of Hampton College.</p>	<p>September 2011</p>	<p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders</p>	<p>Jonathan Lewis Assistant Director - Resources, Commissioning and Performance  jonathan.lewis@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p><b>Draft Housing Strategy - KEY/04JUN/11</b> To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p>	<p>September 2011</p>	<p><b>Cabinet</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Internal and External as appropriate</p>	<p>Richard Kay Policy and Strategy Manager  richard.kay@peterborough.gov.uk</p>	<p>A public report will be made available from the governance team one week before the decision is made.</p>
<p><b>Single Equality Scheme - KEY/02SEP/11</b> To approve the final scheme following consultation</p>	<p>September 2011</p>	<p><b>Cabinet</b></p>	<p>Creating Opportunities and Tackling Inequalities.</p>	<p>Public consultation via stakeholders and partnerships.</p>	<p>Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>

<p><b>Traffic Signals LED Project - award of contract - KEY/03SEP/11</b> Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p>	September 2011	<b>Cabinet Member for Housing, Neighbourhoods and Planning</b>	Environment Capital	Internal and external stakeholders as appropriate	Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Street Lighting Policy - KEY/04SEP/11</b> To agree the street lighting policy for PCC.</p>	September 2011	<b>Cabinet Member for Housing, Neighbourhoods and Planning</b>	Environment Capital	With internal and external stakeholders as appropriate.	Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Consolidation of Property Assets - KEY/05SEP/11</b> Authority to enter into a lease to streamline Council property requirements</p>	September 2011	<b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b>	Sustainable Growth	Internal Consultation with relevant members and officers.	Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p><b>Budget and Medium Term Financial Strategy - KEY/06SEP/11</b></p> <p>To confirm the approach to take in delivering the Medium Term Financial Strategy</p>	September 2011	<b>Cabinet</b>	Sustainable Growth	Relevant internal departments and Cabinet	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborou gh.gov.uk	A public report will be available from the Governance team one week before the decision is taken.
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## OCTOBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Manor Drive Managed Service – Procurement through the Services Competitive Dialogue Process - KEY/01SEP/11</b></p> <p>To identify the preferred bidder (the Council's partner) for Manor Drive Managed Service.</p>	October 2011	<b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning, Cabinet Member for Resources</b>	Sustainable Growth	Internal departments, Unions, Staff	Margaret Welton Principal Lawyer (Manor Drive) Tel: 01733 452226 margaret.welton@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken

## NOVEMBER

There are currently no Key Decisions Scheduled for November.

<p><b>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11</b> To approve the new for September 2012.</p>	<p>November 2011</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and public consultation</p>	<p>Rowena Sampson Transport Officer  rowena.sampson@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
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DECEMBER

There are currently no Key Decisions scheduled for December.

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Improvement  
Strategic Property  
Waste  
Customer Services  
Business Support  
Shared Transactional Services  
Cultural Trust Client

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Safeguarding, Family & Communities  
Education & Resources  
Children's Community Health



**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

Commercial Operations (Resilience, Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Passenger Transport)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion)

Operations Business Support (Finance)

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

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**SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
WORK PROGRAMME 2011/12**

Meeting Date	Item	Progress
<b>7 June 2011</b> <i>Draft Report 19 May</i> <i>Final Report 26 May</i>	<b>Preliminary Flood Risk Assessment</b> To scrutinise Peterborough's Preliminary Flood Risk Assessment. <b>Contact Officer: Richard Kay/Julia Chatterton</b>	Recommendations to Cabinet meeting 13 June 2011.
	<b>Review of 2009/10 and Future Work Programme</b> To review the work undertaken during 2009/10 and to consider the future work programme of the Committee. <b>Contact Officer: Paulina Ford</b>	
<b>29 June 2011</b>	<b>Call-In Meeting</b>	
<b>12 July 2011</b> <i>Draft Report 24 June</i> <i>Final Report 1 July</i>	<b>CANCELLED</b>	
<b>6 September 2011</b> <i>Draft Report 18 August</i> <i>Final Report 25 August</i>	<b>Facilitating Growth in Peterborough</b> To receive and comment on a report on the operational overview of the growth and planning service areas. <b>Contact Officer: Andrew Edwards/Simon Machen</b>	
	<b>Local Development Framework Scrutiny Group</b> To consider the continuation of the Local Development Framework Scrutiny Group. <b>Contact Officer: Paulina Ford</b>	

Meeting Date	Item	Progress
	<p><b>Disposal of Vawser Lodge</b></p> <p>To receive an update on the progress of the sale of land and buildings at Vawser Lodge.</p> <p><b>Contact Officer: Andrew Edwards</b></p>	
<p><b>13 October 2011</b></p> <p><i>Draft Report 27 Sept</i></p> <p><i>Final Report 4 Oct</i></p>	<p><b>Enterprise Contract</b></p> <p>To scrutinize the Enterprise Contract and make any recommendations.</p> <p><b>Contact Officer: Richard Pearn</b></p>	
	<p><b>Manor Drive</b></p> <p>To receive and comment on the Manor Drive contract and make any recommendations.</p> <p><b>Contact Officer: John Harrison</b></p>	
	<p><b>Planning Policies Planning Development Document</b></p> <p>To scrutinize and comment on the Planning Policies Planning Development Document and make any recommendations</p> <p><b>Contact Officer: Richard Kay</b></p>	
	<p><b>Draft Housing Strategy</b></p> <p>To scrutinize and comment on the draft housing strategy and make any recommendations.</p> <p><b>Contact Officer: Richard Kay/Anne Keogh</b></p>	
<p><b>8 November 2011</b></p> <p><i>Draft Report 21 Oct</i></p> <p><i>Final Report 28 Oct</i></p>	<p><b>Budget 2011/12 and Medium Financial Strategy to 2015/16</b></p> <p>To receive a presentation on the Cabinet's proposals for the budget.</p> <p><b>Contact Officers: John Harrison and Steven Pilsworth</b></p>	
	<p><b>Progress on the Delivery of the Growth, Strategic Planning and Economic Development Portfolio</b></p>	

Meeting Date	Item	Progress
	<p><b>Opportunity Peterborough</b> To scrutinise and comment on an update report on the work of Opportunity Peterborough and make any recommendations <b>Contact Officer: Neil Darwin</b></p>	
	<p><b>Use of Consultants - Recommendations Monitoring Report</b> To scrutinise and monitor the progress being made on the recommendations from the Use of Consultants Review. <b>Contact Officer: Steven Pilsworth</b></p>	
	<p><b>Flood Risk and Drainage Supplementary Planning Document</b> To scrutinise for future consultation and make any recommendations. <b>Contact Officer: Emma Latimer / Julia Chatterton</b></p>	
<p><b>5 January 2012</b> <b>(Joint Meeting of the Scrutiny Committees and Commissions)</b></p>	<p><b>Budget 2011/12 and Medium Term Financial Plan</b> To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan. <b>Contact Officer: John Harrison/Steven Pilsworth</b></p>	
<p><b>10 January 2012</b> <i>Draft Report 22 Dec</i> <i>Final Report 29 Dec</i></p>	<p><b>Refresh of Statement of Community Involvement (SCI)</b> <b>Contact Officer: Richard Kay</b></p>	
	<p><b>Annual Human Resources Monitoring Report</b> <b>Contact Officer: Mike Kealey</b></p>	

Meeting Date	Item	Progress
6 March 2012	<b>Community Infrastructure Levy (CIL)</b>  <b>Contact Officer: Richard Kay</b>	
	<b>Complaints Monitoring Report 2010/11</b> To scrutinise the complaints monitoring report 2009/10 and identify any areas of concern.  <b>Contact Officer: Mark Sandhu/Belinda Evans</b>	

To be programmed:

- Local Flood Management Strategy – when available
- Monitoring of Recommendations from Consultants Review